**Kansas City Modern Quilt Guild**

**Small Grant Application**

Directions: Please complete the questions outlined below and submit by October 10, 2019 to Cheryl Brady at cba50@mindspring.com. Subject line: KCMQG Grant Application. Applications should be 1-2 pages. Grants will be announced at the November membership meeting on November 14. Grants will be awarded up to $100 toward a plan of study. The suggested time for sharing back to the Guild is within six months of the end of study and should be scheduled with the Vice President for Program. All applications are confidential; names are removed for committee deliberation. Grants are open to all members and all skill levels.

Name: email:

Address:

Phone:

Please indicate your skill level: \_\_\_\_\_ Beginner; \_\_\_\_\_ Intermediate; \_\_\_\_\_ Advanced

Cost of study including supplies:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

1. Briefly explain why you quilt? What is it about modern quilting that appeals to you? (5 points)
2. Outline your plan of study. (20 points)
3. What do you want to learn and/or accomplish?
4. From whom will you learn? When? Where? Include instructor qualifications in your answer.
5. Why is this important to you at this time? Important to the guild?

Attach information/flyer on the study experience if available.

NOTE: The committee will award points in this section for:

 a) clearly explaining what is most important to learn;

b) answering why it is important to learn those things;

c) answering why it is important to the guild and its members; and

d) explaining why it is important to the applicant.

1. Complete this sentence and add explanation so the committee understands your plan for sharing with the guild. (10 points)

I would love to share what I’ll be learning and would feel most comfortable with (select and/or add to the list):

 \_\_\_\_\_\_\_\_\_ Short presentation to the guild. \_\_\_\_\_\_\_\_\_\_Schoolhouse workshop

 \_\_\_\_\_\_\_\_\_Demonstration of newly learned skill \_\_\_\_\_\_\_\_\_\_Panel of Tips and Tricks

 \_\_\_\_\_\_\_\_\_Online story and demonstration \_\_\_\_\_\_\_\_\_\_Other: Describe

**KCMQG Grants Application and Process: FAQs**

What is a grant and why does KCMQG offer them?

 A grant is an award to a member based on the merit of a defined plan of study to add quilting skills to the applicant’s repertoire. A unique feature of the guild’s program, is a requirement to share back with the guild what the applicant learned or has created. The idea is to “grow the guild” by furthering the education of its members.

1. Who can apply?
	1. The program is open to all members of the KCMQG in good standing, regardless of the skill of skill level of the member. All levels are encouraged to apply. Board and committee members may apply, except the committee chair who facilitates the process and maintains impartiality.
2. What does the application look like?
	1. The application is attached and can be completed in one to two pages. Questions are listed to assist the applicant tell his/her “story” about what they want to learn and why. The three sections are awarded up to 35 points total depending on the completeness of the answer:
		1. Explain why you quilt — 5 points.
		2. Outline the plan of study — 20 points.

Clearly explain what is important to learn and why, answer why it is important to the

 guild and its members and why it is important to the applicant.

* + 1. Explain how you will “pay it forward” by choosing from a list of sharing options or add your own. Elaborate. — 10 points.

The application includes requests for personal information. These sections are for information only and are not part of the committee’s deliberation.

1. How does the committee process work?

Guild members volunteer for the committee and are trained in the process of assessing the merits of an applicant’s plan according to published criteria. Applicant names are removed in order to preserve confidentiality and neutrality. Members receive electronic copies of the application and complete a scoring sheet which is returned to the committee chair. Scores are tallied and rank ordered. All committee members are consulted as issues needing clarification become apparent. Applications are discarded at the end of the process. Awards are based on the merits of the plan, not the financial need of the applicant.

1. Tell me more about the sharing of what is learned in the study?

This is the most exciting part of the process is a requirement for members to “pay it forward” and show, explain, teach, or demonstrate what was learned. In an effort to assist members in thinking through this section, six options are listed including an option to add a new sharing format. Applicants are encouraged to share within six months of completing the study by scheduling with the Vice-President for Programs.

1. Where do the funds come from for these grants?

Early in the program, monies from raffles funded the grants. A couple of large donations from speakers and members funded the awards in 2019 and will again in 2020.

1. How many awards have been made as of September 1, 2019?

Three were awarded during the pilot year in 2018 with three more awarded in the Spring, 2019. Starting with Fall, 2019, all awards will be up to $100 toward the completion of the study.